



## A few things to remember while visiting Wolf Lake...

### Arrival to visitor center

- Please be on time for your visit. Showing up late will result in elements of your program being eliminated or a canceled program. Do not arrive substantially early because prior to your arrival we will be preparing for your program.
- When you arrive at the visitor center, please have students wait outside the front entrance. We will be out to meet you shortly.

### Information for all CHAPERONES

- Please see [Chaperone Guidelines](#) below for additional information.
- Students should be under the **direct supervision** of these adult chaperones at all times, both inside the buildings and outdoors.
- Please be sure that all chaperones are aware of their responsibilities.
- Failure to do so not only takes away from the students' experience, but also our ability as interpreters to deliver the most educational and rewarding program possible to your students.
- We require a minimum 1:10 student to chaperone ratio. If you will have more than the minimum, please be sure to inform the staff member assisting you with your reservation so that we can adequately prepare.

### Lunch

- Your group is welcome to eat lunch during your visit. We have an outdoor picnic area and a large lawn area available for your use. We prefer that you eat **after** your scheduled program to ensure that we begin at the scheduled time. There is **not** an indoor area for you to use for lunch.

### Trash

- Please be sure that all trash from lunches is put into a proper receptacle. It is not acceptable to leave bags, boxes and miscellaneous items outside the receptacle. If you require additional receptacles, please let us know and we will be more than happy to assist you.

Please be respectful of other visitors while at the Wolf Lake State Fish Hatchery Visitor Center. Students should be reminded that they are *guests* and should be mindful of those visitors not with their group.

State law protects all plants and animals on the property of the Wolf Lake State Fish Hatchery. Collecting is not allowed. Please leave all feathers, rocks, flowers, pine cones, leaves, etc. on the ground.

## CHAPERONE GUIDELINES

**Groups:** We strongly encourage that each attending chaperone is responsible for a predetermined group of students. In our experience, we have found this helps students to stay focused and improves their behavior and their experience while visiting. For example, if you have a group of 30 students with five chaperones, each chaperone would be responsible for six students.

**Participation/Expectations:** Your help is needed and appreciated during this field trip. There are many instances where your help is critical to the success of the visit. For example, your help is needed to remind children to show respect to the interpreter, to be active listeners and to use quiet feet and whisper voices throughout the program.

**Keep it about the children:** Though there are many reasons for adults to talk and share during the program, it is important for us to resist the urge to talk with one another. This field trip is for the children and if we remember this important fact, the focus can remain on them and making their field trip a quality experience.

**Cell phones:** Although cell phones have become a necessity for most of us, they can be a distraction during your child's program. Please set your phone to vibrate or silent mode if you are required to carry your phone for emergency purposes.

**Candy and gum:** Please refrain from passing out candy and gum during your program. Eating and the chewing of gum are discouraged during all presentations.

**Coffee and pop:** Children are not allowed to have food or drinks during the program. Please refrain from carrying and consuming all forms of drinks. These items cause unnecessary distractions and are better reserved after your program has finished.

**Restroom Use:** Individual students needing to use the bathroom facilities during the program will be allowed to do so **only under the supervision of an adult chaperone**. Restroom use for all students is recommended prior to or after (not during) a scheduled program. Restroom facilities should be monitored by chaperones during group use.

***Thank you for keeping these important points in mind and for lending your support to this important field trip in your child's school career!***

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